



**4529 Melrose Avenue**  
**Iowa City, IA. 52246**  
**PH: (319) 356-6700**  
**Fax: 319-338-0028**

**E-mail: [dave.wilson@jecc-ema.org](mailto:dave.wilson@jecc-ema.org)**

January 26th, 2012

The Johnson County Emergency Management Commission met in regular session on Wednesday, the 25<sup>th</sup> of January, 2012 at 7:00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. Agenda is posted at least 24 hrs in advance of all meetings both on the JECC-EMA Website, the Johnson County Websites and at the Public Entrance to the JECC Building.

**January 25<sup>th</sup>, 2012 Johnson County EMA Commission Meeting Minutes**

In attendance were: Rod Sullivan- Board of Supervisors  
Dave Stannard- Coralville Fire Chief-Coralville Rep  
Tim Kemp- Hills Mayor  
Roger Jensen- Iowa City Alternate  
Mindy Scott- Lone Tree Representative (Via Phone)  
Don Saxton- Oxford Mayor (Commission Chair)  
Lonny Pulkrabek- Johnson County Sheriff  
Tim Mason- Swisher Mayor  
Greg Morris- Solon Representative  
Louise From- University Heights Mayor  
Dave Wilson- EMA Coordinator  
B.J. Dvorak- EMA Plans Officer

Guests were: Tina McDermott- ICFD and Johnson County Hazmat

1. Call to order by chairperson at 7:00 p.m.
2. Amend, correct or approve previous meeting minutes or this agenda. (December 2011- Minutes)
  - Motion to accept previous meeting minutes from December as drafted, by Greg, Second by Rod, All Ayes- Approved.
3. Comments from the Public.
  - No comments from the public in attendance.
4. Open Public Hearing on proposed FY13 Budget.
  - Public Hearing opened at 7:01 PM by Don.
  - The budget that was reviewed in November and December is unchanged except that there is a decrease of \$7,500.00 in both revenue and expenditure sides to the replacement vehicle fund. We are looking at how the hazmat per capita levy could be adjusted to set aside funding for future replacement of the haz mat truck.



---

4529 Melrose Avenue  
Iowa City, IA. 52246  
PH: (319) 356-6700  
Fax: 319-338-0028  
E-mail: [dave.wilson@jecc-ema.org](mailto:dave.wilson@jecc-ema.org)

5. Close Public Hearing on the proposed FY13 Budget.
  - No public comment and the Public Hearing closed at 7:02 PM by Don.
6. Action or Possible action on the proposed FY13 Budget.
  - Motion to accept the proposed FY 13 budget by Dave Stannard, Second by Greg, All Ayes-Approved.
7. Open General Meeting and welcome new members to the Commission.
  - Tim Kemp is the new Hills Representative, Tim Mason is the new Swisher Representative and Michelle Payne is the new Iowa City Representative.
8. Topics from the Commission.
  - No topics from the Commission.
9. Communications Center Updates.
  - Dave was appointed to the Technical Review Board for the Iowa Statewide Interoperable Communications Committee.
  - Dave, Gary and Tom attended the Iowa Public Safety Communication Systems Interoperability Meeting at DPS Headquarters in Des Moines on January 19th to explore interest, feasibility, and costs of connecting radio systems to start an initial build-out of a statewide radio network.
  - Chuck Hodges was hired as the new JECC Communications Supervisor and started on January 3<sup>rd</sup>.
10. Haz Mat Team Report.
  - The Hazmat Team rules/regulations have been updated.
  - Some equipment on Hazmat 1 has been updated.
  - All of the hazmat team members have completed the yearly competency testing.
  - We have 2 new member interviews scheduled for February.
  - The decon trailer is having some maintenance work completed to it still at Sun and Fun and should be completed in a week.
  - Conducted training with 71<sup>st</sup> CST in January.
  - Had 2 of the hazmat monitors repaired by Clarey Safety.
11. Planner Report: Status of projects.
  - Attended Radiological Emergency Operations Training in Anniston, AL. Class was funded through FEMA.
  - We will be hosting an ICS 300 class on February 4<sup>th</sup> and 5<sup>th</sup> at the JECC.
  - We will be hosting an ICS 400 Class on March 3<sup>rd</sup> and 4<sup>th</sup> at the JECC.
  - DAEC Walk through will be held at the Johnson County Fairgrounds on March 29<sup>th</sup> from 6-9 PM.
  - DAEC dress rehearsal will be held at the Johnson County Fairgrounds on April 12<sup>th</sup> from 6-9 PM.
  - DAEC FEMA evaluated exercise will be held at the Johnson County Fairgrounds on May 3<sup>rd</sup> from 6-9 PM. Please let B.J. know if you plan to attend any of these 3 events so he can plan the meals accordingly.
  - There is funding from the FFY 12 HMEP grant to have 1 Hazmat Operations class and 1 refresher class through September 30<sup>th</sup>, 2012. B.J. will be contacting the departments to see how many need to take the training.
  - The FFY 13 HMEP grant is now ready for completion. B.J. will be submitting to State in the next few weeks.



4529 Melrose Avenue  
Iowa City, IA. 52246  
PH: (319) 356-6700  
Fax: 319-338-0028

E-mail: [dave.wilson@jecc-ema.org](mailto:dave.wilson@jecc-ema.org)

- There will be a Weather Spotter class at the Coralville Public Library on March 15<sup>th</sup> from 6-9 PM. Register with B.J. if you would like to attend.
- EMA has applied and been approved for FEMA's Integrated Public Alert and Warning System (IPAWS). It will allow us to send alert messages from a single port to multiple communication pathways including EAS, Commercial Mobile Alert Systems, NWS and future systems.
- CodeRED has a new mobile alert app out now that allows you to receive code red alerts anywhere in the US as they are happening if you are in that particular area.

12. Coordinator Report: Status of projects.

- B.J. received his FEMA Advanced Professional Develop Series Certificate.
- Dave was appointed as the State Rep. to the International Association of Emergency Managers.
- Dave has been re elected as the Vice Chair for EMA Region 6.
- The recycled outdoor warning siren went into service at the Cottage Reserve/Lake McBride area and is operational, the cost of commissioning the system was split three ways between EMA, DNR and Cottage Reserve HOA.
- The county siren protocol needs to be looked at to see about changing it to activate during a severe thunderstorm warning that includes 70 mph winds. Scott, Linn, Black Hawk and Polk Counties have adopted this as their protocol. Dave will propose at next month's EMA Commission meeting that we modify the existing outdoor warning siren protocol.
- EMPG Grant funding for this year has not been released yet. The State and Feds are 7 months behind schedule on getting us the \$39,000 grant. The application is not even out yet. For the FY14 budget year we should prepare for EMPG to be going away. EMPG covers day to day operations costs like: EMA's share of the copier machine, fuel for the EMA vehicle and generator, and multiple fixed and non discretionary costs.
- We did not receive the \$5,000.00 Medical Reserve Corps Grant this year. This is the first grant we have ever applied for since 07 that we did not get. We did however get a \$2,000.00 Citizen Corps Grant to help cover MRC costs.
- The E-911 bylaws were re written and we need to appoint a representative from the EMA Commission for that. A motion was made for Dave Wilson to be the EMA Representative, by Tim Kemp, Second by Rod, All Ayes-Approved.

13. Discussion on Haz Mat per capita levy for FY14.

- Dave had a discussion with the Board of Supervisors regarding the Haz Mat per capita levy and there has not been an adjustment made since inception in 1987 except for the 3 years it was increased to purchase the present hazmat truck. The truck is due to be replaced in about 17 years. The current levy is .25 per capita. It only covers operations and does not allow for set aside for vehicle replacement. The fund already is consistently drawn down just in operating costs and has not kept up with inflation since 1987. According to a statewide survey Johnson County is the only one who has not increased our per capita levy statewide since 87. If we increased the levy to .50 per capita, we could look at taking .15 cents of that and setting it aside in a designated reserve towards the new vehicle fund and the other .10 would go towards the increase in the operations budget for haz mat.

14. Possible action on Haz Mat per capita levy for FY14 & direction to Coordinator on the topic.

- Dave is directed to move forward with presentations to all of the cities regarding increasing the hazmat per capita levy from .25 to .50. cents for FY14.

**Johnson County Homeland Security & Emergency Management Agency**  
**Dave C. Wilson, IA-CEM**  
**Coordinator/Director**

---



**4529 Melrose Avenue**  
**Iowa City, IA. 52246**  
**PH: (319) 356-6700**  
**Fax: 319-338-0028**

**E-mail: [dave.wilson@jecc-ema.org](mailto:dave.wilson@jecc-ema.org)**

15. Monthly Financial Report.
  - Cash on hand is: \$134,570.90
  - The Larew-Kuper bill was to replace the HVAC filters in the building.
  - Big 10 Towing was to jump start the old R-52 truck a couple times.
  - Motion to accept the report. Motion by Greg Second by Rod, All Ayes-Approved.
  
16. Adjourn.
  - Motion to Adjourn. Motion, by Greg Second by Dave Stannard, All Ayes-Approved.